

UNION HILL WATER ASSOCIATION
5020 236th Ave. NE
REDMOND, WASHINGTON 98053

Board of Trustees Meeting

January 12, 2021

President Al Spencer called the meeting to order at 4:32 pm. Board members Laura Oliver, Colby Caywood, Steve Sergev and Jim Kleppe were in attendance. General Manager Teresa Fowlkes was also in attendance.

Minutes of Previous Meeting

The minutes from the November 10, 2020 meeting were reviewed and accepted as amended.

New Agenda Items

Executive session

Member Comments/Requests

There were none.

Manager Report

- Roderick Extension – The environmental reviewer for King County predicts he can finish the Roderick review by the end of this month.
- Union Hill Road Project – Final documents for the completion of the project have been provided. The project came in at more than \$100,000 under bid amount. The biggest part of the savings was King County reducing the asphalt overlay requirements.
- Rate Study– The final report should be available next month.
- Redmond 10 – The water main on the Redmond 10 project is completed except for the final paperwork.
- COVID Effect on Members Being Able to Pay – Currently there a few tenants not paying their bills. Information as to why is unavailable to Association staff. We have had a couple members reach out to set up payment plans.
- Employee Replacement – The search for field staff replacements will begin at the end of February.

Discussion

- a. Audit – Dave Hoagland from the audit firm of CliftonLarsonAllen reviewed findings from the audit. There were no unusual events for the year 11/01/2019 – 10/31/2020. Colby Caywood moved to accept the audited financial statements as amended. Laura Oliver seconded. Approved
- b. 401k Distribution – Colby Caywood moved to authorize a 5% employer contribution. Steve Sergev seconded. Approved

- c. Little Bit – Steve Sergev moved to approve single meter option. Colby Caywood seconded. Approved
- d. Redmond 10 Irrigation – Steve Sergev moved to accept the temporary irrigation membership as presented. Jim Kleppe seconded. Approved

Executive Session - Colby Caywood moved to go into executive session at 5:12. Steve Sergev seconded
Colby Caywood moved to come out of executive session Steve Sergev seconded

Financial Report

Financial comparisons were sent to the Board for review.

Old Business

There was none.

New Business

February meeting
Annual Meeting
Board Elections

Action Item Review

Earthquake Preparedness

Meeting adjourned at 5:33 pm.

Laura Oliver Secretary/Treasurer

Date _____