

UNION HILL WATER ASSOCIATION
5020 236th Ave. NE
REDMOND, WASHINGTON 98053

Board of Trustees Meeting

March 9, 2021

President Al Spencer called the meeting to order at 6:08 pm. Board members, Colby Caywood, Steve Sergev, Jim Kleppe and Rick Hardesty were in attendance. General Manager Teresa Fowlkes was also in attendance.

Minutes of Previous Meeting

The minutes from the February 9, 2021 meeting were reviewed and accepted as presented.

New Agenda Items

c. Cost of Fire Suppression and d. Bank Signatory

Member Comments/Requests

There were none.

Manager Report

- Roderick Extension – The Association sent a letter to the Assistant Director for Permitting at King County Dept of Permitting and Environmental Review. The timeline was described, and assistance was requested to get the review process completed.
- Risk and Resiliency Assessment – This is a requirement of America’s Water Infrastructure Act (AWIA). In 2018 the AWIA was signed into law. The AWIA requires community (drinking) water systems serving more than 3,300 people to develop or update risk assessments and emergency response plans (ERPs). The Association’s Risk Assessment is due June 30th and the ERP is due 6 months later. This is a process the Association will have to go through every 5 years.
- Job Listing – Posted job listing for the Field Manager position on March 4, 2021. No response as of today.

Discussion

a. Board of Trustees Elections –

Current President Al Spencer opened nominations for President. Jim Kleppe nominated Al Spencer for the position of Board President. Al Spencer was voted in as Board President unanimously.

Current President Al Spencer called for nominations for Vice President.

Jim Kleppe nominated Colby Caywood for Vice President. Colby Caywood was unanimously voted in for the position of Vice President.

Current President Al Spencer called for nominations for Secretary/Treasurer.

Jim Kleppe nominated Steve Sergev for the position of Secretary/Treasurer.

Steve Sergev was unanimously voted in for the position.

- b. Policy Changes – Appendix D – Jim Kleppe moved to approve Policy Changes - Appendix D as amended. Colby Caywood seconded. Approved
- c. Cost of Fire Suppression - Ordinance 18403 allows that the costs incurred for fire suppression facilities and services can be credited against the franchise fee. Discussion of allowing this expense outside of the approved budget. Board approved an expenditure of between \$15,000 and \$20,000.
- d. Bank Signatory – Board approved adding Steve Sergev as second Board of Trustees signer for the Association account with US Bank.

Financial Report

Financial comparisons were sent to the Board for review.

Old Business

There was none.

New Business

There was none.

Action Item Review

Earthquake Preparedness

Meeting adjourned at 6:49 pm.

Steve Sergev Secretary/Treasurer

Date _____